

# COMOX VALLEY CYCLING COALITION - MONTHLY MEETING

28 May, 2024, 5:30 pm  
Courtenay Library, 6th Street

## MINUTES

PRESENT: Chris Bowman, Lawrence Vea, Brian Schoneberg, Mike Keohane, Gregg Strong, Ian Kalina, Spencer Cappallo.  
Guests: Marg Harris, Adult Ed Project Officer.

### 1. Call to Order

### 2. Additional Agenda Items

- There was no advance agenda. The group agreed to ~ use the last minutes as an agenda guide.

### 3. Approval of Minutes: Passed

### 4. Business

#### 4.1 Financial Reports

- Currently, \$7,161.44 in CCCU checking account, & \$10,064.67 in savings account
- Ian has been working on Treasurer transition process, moving away from overly complex Quickbooks. Joyce Slaney helping, and will take on some bookkeeping duties. Ian is documenting policies & procedures.
- Question raised re WCB coverage for contractors. Mike thinks we are covered, but will look into it.
- Mike met with Bicycle Brokers Group (recommended by BCCC) and has been discussing insurance questions. Rising insurance costs will need to be passed on to projects, such as with the school district. We are waiting for a quote on Directors & Officers policy.
- Motion from Mike, seconded by Ian: *Pay Bike Brokers \$1,800 for Comprehensive General Liability Insurance*. Passed.
- Updated inventory of CVCCo stuff (on shared google docs) discussed.

#### 4.2 Membership

- 151 members; 382 mailing list
- As we use Square to process more payments for membership, need to ensure Brian kept in communication loop.

#### 4.3 Social Media / Blog / Website

- Good Facebook (and beyond) engagement to CVCCo posts re Airshow: shares, comments and such.

#### 4.4 Events / Promotion

- Airshow a rousing success, with over 1,100 bikes stored!
- We ran out of rackspace, but folks managed. Ebike blocks/stands worked, but we also ran out.
- Brian has maxed out his car capacity. A larger rental vehicle or trailer may be used for upcoming events like Filberg, Musicfest, etc.
- New MOTI/BCCC grant (\$11k) for enhanced rack capacity (36 new racks). They will arrive in Victoria. Need to see how they will manage flags/flag poles.
- We (who?) will let Cumberland RibFest know we will not be doing bike valet services, but can rent them racks (~\$250 weekend).
- We'll monitor weather as June 2 Lazo Loop Ride approaches: if it is bad, we will cancel and post on Facebook. If weather looks ok, Brian to send reminder email on Saturday. Gregg will bring tent, banners and a few bike racks from Brian's to set up with Chris at 8:45am at waterside in Pt Holmes. We will hand out Project529 stickers, though there have been 529 app glitches. We will have maps on hand and sell memberships (Gregg to get QR code kit from Brian). We will count cyclists. Lawrence to buy \$50 cookies (!)

#### 4.5 Mapping Project

- Most maps now with Brian and Mike
- Trail Bikes apparently selling maps for \$5. Mike to chat with them.
- Need to invoice some of the advertisers.
- Still finalizing digital version. Chris building on Mike's spreadsheet, adding more notes. Chris & Mike to meet. Lester is back in 2nd week of June.

#### 4.6 Education Program

- Marg discussed 2 recent adult ed classes. One was with NIC international students. 16 students enrolled but only 5 showed (though keen). Other: Nancy & Dylan taught Sunday course: 5 were booked and 3 showed up.
- 4 are signed up for a June 8 adult ed course.
- We will take numbers we can get for these adult ed courses, though work is needed on the marketing side.
- Recent School Cycling Program courses went very well. Had help from parent volunteers. Lauren participated in spite of broken foot.
- SD71 has still not committed to next year's support for certain outdoor ed programs, though it has signalled support is likely. Mike, Lauren & Serina to meet. Invoice to be submitted to SD71. As noted in 4.1, costs are going up for things like food and insurance.

- Margaret Grant has been working with kids with no basic cycling skills. Need for SD71 to complement SCP with such “adaptive programs” for non-riders.
- Lauren is now employed by SD71. Chris noted need to update SCP guidelines.
- Robb Road & Puntledge are in SCP queue for the fall.
- Mike talking with Royston Elem, who are interested in basic cycling info. They are in line for another SCP round next year. With planned routes improvements, they may be a good candidate to promote more riding to schools.

#### 4.7 Infrastructure

- 5th street incident involving Diamond Delivery truck discussed
- Courtenay looking for comments on planned multi-use shoulder for Headquarters. Possible challenges re current street parking
- 6th Street Bridge looks like a go. Plans to look into onward route west later this year.
- Cumberland Connector looks to have settled on the tunnel route.

#### 4.8 Other Business

- Mike K informed group he has just been selected to taken on roll as Board Director of Island Corridor Foundation. He will need to step back some from CVCCo duties to shoulder this new load, and expects this will likely be his last year as CVCCo President.

### 5. **Next Meeting**

- June 25, 5:30pm. Courtenay Library