

**COMOX VALLEY CYCLING COALITION – ANNUAL GENERAL MEETING**  
**21 March 2024 7:00 pm**  
**Evergreen Room – Filberg Centre, Courtenay, BC**

**MINUTES**

**1. Call to Order**

**2. Welcoming Remarks**

- The Comox Valley Cycling Coalition respectfully acknowledges that we are gathering on the unceded traditional territory of the K'omoks First Nation.
- 15 years and going strong
- We are transitioning from 'Why' to 'How'

**3. Approval of Minutes from 2023 AGM**

Moved by Lawrence Vea, seconded by Margaret Harris. Passed

**4. President's Report**

**4.1. Financials**

See Appendix A

- A motion was made to accept the financial statements by Jay Oostdam, seconded Gregg Strong. Passed.

**4.2. Membership**

- 134 members for 2023 (111 so far in 2024)
- 829 followers on Facebook and 329 on our email distribution list
- Looking for volunteers to help with social media to provide better communication and promotion of our activities

**4.3. BC Cycling Coalition**

- Umbrella group for almost 30 Cycling Groups around BC
- We were recipients of three BCCC grants in past two years, totaling \$10,650
- BCCC actively lobby MOTI for major changes to the Motor Vehicle Act such as passing laws, lower urban speed limits, and many others...
- Programs include Safe Routes Now, Kids on Wheels and Bike Sense
- FREE to join BCCC (charitable receipt if you make a donation)

**4.4. Priorities**

- 1. Education – help cyclists to safely navigate existing infrastructure
  - School Cycling Program (SD 71)
  - Adult Education (Ride Right Program)
- 2. Advocacy
  - Work with general public and decision makers in all CV jurisdictions
  - to assess needs and prioritize AT infrastructure improvements
- 3. Special Events/Networking
  - Bike Parking at major events
  - Safe cycling routes – map

#### **4.5. Education – kids**

- We partner with SD71 to provide a grassroots two-day cycling program to all 14 Elementary Schools in the Valley.
- We provide equipment, bikes, helmets, safety vests and over 1,000 hours of volunteer commitment per year
- Volunteers needed.

#### **4.6. Education – adults**

- 2 hour “hands on” course - focused on helping you ride safely and with more confidence (groups of 4-6)
- Sign up on-line for this FREE member course (includes e-bike specific lessons)
- Discussing a plan to work with BCAA’s Evolve e-bike sharing users when they arrive this summer (adult lessons?)

#### **4.7. Events**

- Provide free bicycle parking (donations only) at many events including:
  - • Filberg Festival & Nautical Days
  - • Musicfest
  - • Snow to Surf
  - • YANA Ride
- Purchased additional racks in 2023

#### **4.8. Cycling Map**

- First update to the maps since 2016 (urban and regional maps)  
Printed and Digital (on-line) maps available in April 2024
- Hundreds of hours of volunteer work plus \$8,000 in grants
- Infrastructure changing so rapidly, we plan to continue with updates every 1-2 years

#### **4.9. Advocacy**

- All local jurisdictions now have an Active Transportation Plan
- Focus is now on prioritizing and funding the many worthwhile projects (\$200M or more?)
- Retrofitting is expensive - \$1M/km to add a shoulder on a rural road
- Grants are unpredictable, we need a reliable funding source
- MoTI needs to add personnel focused on Active Transportation and adjust their funding model
- 60% of population is interested in cycling but hesitant due to lack of infrastructure. This is our target audience.

#### **4.10. Infrastructure Projects**

- Comox Valley RD
  - ATNP finalized in 2021 (over \$80M on 25 projects)
  - Royston Road ped/bike lane applied for BCAT grant
  - CVRD are working with other municipalities on Lazo Greenway, Lake Trail MUP, Cumberland Connector, Sewer Upgrades
  - Staff are investigating alternative funding methodologies – grants are not predictable
- Comox
  - Lazo Rd, Point Holmes – completed 2023 (need a celebration ride...)
  - Lazo Greenway (MUP) – summer 2024 construction  
Link: [comoxvalleyrd.ca/projects-initiatives/past-current-projects/lazo-greenway-multiuse-path](https://comoxvalleyrd.ca/projects-initiatives/past-current-projects/lazo-greenway-multiuse-path)

- Sewer Conveyance Upgrade – started in spring 2024 (2+ years?)  
Link: [engagecomoxvalley.ca/conveyanceproject](https://engagecomoxvalley.ca/conveyanceproject)
- Courtenay
  - Continuation of 5 year plan supporting ~\$250,000 per year spending on painted lanes and traffic calming.
  - Headquarters/Vanier, Cumberland Rd – 2024 construction
  - Targeting 40 kmph residential speeds (BC law needs to change).
  - Bikeways – Puntledge School example
  - Studies to be done on Ryan Rd, Lerwick, 6th St (bridge to Fitz), 17th St Bridge, Tunner Drive (behind Superstore)
- Cumberland
  - Finalizing updates to Master Transportation Plan
  - Cumberland – Courtenay Connector (led by CVRD)
  -

## 5. Questions from Members

- Is Courtenay budgeting for maintaining bike lanes?  
A: These are a new thing and so all municipalities are still working on this. There is a shortage of line painting and paving capacity on the island.

## 6. Election of 2024 Directors

### 6.1. Nominations:

- Mike Keohane for President
- Grant Watson for Secretary
- Ian Kalina for Treasurer
- The following people were nominated for director-at-large positions
  - Chris Bowman
  - Spencer Cappallo
  - Brian Schoneberg
  - Gregg Strong
  - Lawrence Vea

### 6.2. Nominations from floor

- None

### 6.3. Elections

- Mike was returned as president.
- Grant was returned as secretary.
- Ian was elected treasurer.
- All candidates standing for director-at-large were elected.

## 7. Slide Presentation

- Gregg Strong presented on his recent cycle tour of Newfoundland.

## 8. Adjournment

## 9. Appendix A: Financial Statements

# 2023 Financials



## Income

	2023	2023	2024
	Budget	Actual	Budget
Memberships	\$1,300	\$1,420	\$1,400
Bike Valet	\$1,200	\$1,231	\$1,200
Donations	\$200	\$100	
Interest		\$20	\$20
Other Income		\$124	
	<b>\$2,700</b>	<b>\$2,894</b>	<b>\$2,620</b>

## Expenses

	2023	2023	2024
	Budget	Actual	Budget
Insurance	\$1,150	\$1,126	\$1,300
Meetings (Zoom)	\$300	\$330	\$350
Website	\$250	\$152	\$300
Bank, Paypal, Square Fees	\$250	\$143	\$200
BCCC Fees	\$50	\$50	\$50
Maintenance (trailer, bikes)	\$300		
Bike Rack Parts		\$296	
Other Expenses		\$335	
	<b>\$2,300</b>	<b>\$2,433</b>	<b>\$2,200</b>

## Summary

	2023	2023	2024
	Budget	Actual	Budget
Income	\$2,700	\$2,894	\$2,620
Expenses	\$2,300	\$2,433	\$2,200
Profit	<b>\$400</b>	<b>\$462</b>	<b>\$420</b>

"Non-Grant" items provided  
**\$462 of profit** in 2023

## Project Funding - Grants

	2023	2023	2023
	Grants Rec'd	Grantor	Spending
Bike Racks	\$800	CVRD	\$800
Adult Ride Right Lessons	\$1,650	BCCC	\$1,546
Ride Right Program Development	\$5,000	BCCC	\$3,377
Safe Route Mapping Update	\$8,000	CVRD/BCCC	\$3,518
SD71 School Program	\$6,000	SD71	\$5,960
	<b>\$21,450</b>		<b>\$15,201</b>
			<b>\$6,249</b>