

COMOX VALLEY CYCLING COALITION - MONTHLY MEETING

Tuesday, June 28, 2022 7:00 pm

Virtual Meeting via "Zoom"

Minutes

Present: Chris Bowman, Lawrence Vea, Brian Schoneberg, Mike Keohane, Grant Watson, Spencer Cappallo
Regrets: Jude Loukras
Minutes: Grant Watson

1. Call to Order
2. Welcome and Introductions
3. Additional Agenda Items
4. Approval of Prior Minutes
5. Business:

- **Financial Report / Grants**– Mike on behalf of Jude

Mike proposes moving remaining SD71 grant money (\$469.69) to general funds.

Serina, (board rep) will talk to school board about increasing next year's grant.

Chris suggested that there are expenses such as insurance and replacement of equipment used for bike rodeos which this money can be applied to without moving the money to another account.

Motion withdrawn.

- **Membership Report**

Brian: current membership count is 107.

- **Social Media/Blog/ Website**

Brian: Light traffic on website and FB.

- **Education Committee Report**

Adult Courses

Mike: limited uptake of the course, mostly e-bike riders. In person class portion may help encourage participation.

Lawrence suggested reaching out to newcomers.

Mike: working on signing up teachers for ProD day class.

School Cycling Program – Fall 2022 (Mike met with Serina and Lauren May 31). These dates have been set:

- Robb Road: Sept 20, 21, 22
- Cumberland: Sept 27,28
- Puntledge: Oct 4,5,6

Lauren is using Signup Genius to manage volunteer activities. Some positions do not require training. Lauren to send details to Brian and he will send an email to all members to recruit volunteers.

Chris: we have a manual which explains school program which should be given to volunteers.

Lawrence: Lauren is responsible for distributing the manual.

Mike: the board should review the manual to ensure its up to date and accurate. Chris will send it out.

- **Infrastructure**

Cumberland (Mike)– no contact yet regarding their Transportation Plan update. Also emailed Public Works regarding paving on Cumberland Rd that did not include shoulders, no response as yet.

Courtenay – Cycling network update underway.

- Concern about “hurried” nature of update. Would like to have more parties included in the process but pressure to have to council in July.
- Get any concerns or ideas to Mike by June 29 so they can be included.
- Hoping for a follow up meeting with City and perhaps also Urban Systems.
- Lerwick – discussion regarding lack of cycling infrastructure
- Mike concerned that other groups have not been invited to the followup meeting.
- Some discussion about crossing the parkway. One option is to tunnel to avoid a controlled intersection.

CVRD site imap app will give information on land ownership, railways & utilities etc.

Mike will put together a presentation on Lerwick to encourage Courtenay to provide bike paths. This impacts a number of large destination points (NIC, the hospital, aquatic ctr, parks, malls). Isfeld is also amenable to a bike lane.

Knight Rd: paving contract is out to bid. Project will be done this year.

S. Farnham: paving is close to being completed.

Lazo: waiting for update. Comox Rd: work in progress.

- **Other Business**

- Cycling Map Discussion – update on meeting with Lester via Zoom (Chris)
- Secretary for July meeting?

- Should we meet over summer (one or two meetings?)

Bike Map Project

Call with Lester regarding digital map: good meeting, good guy to work with. No concerns with reviving it. Chris presented Lester's responses to our questions. See Appendix C.

Discussion of layering. Lots of options. How complex do we make it? What do easy/challenging mean?

Grant offered to contact Richard Campbell about funding for the map.

6. Additional Agenda items added

- none

7. Upcoming Events

- Courtenay Market Day – July 16
- Filberg Festival Jul 29-31

Brian: bike racks will be available for these 2 events.

8. Round Table

Brian: need tent back. Chris has it. Mike will pick it up and return to Bran. We are low on maps.

Lawrence: when Lazo loop is completed, lets have a celebration at the Pt Holmes beach.

9. Adjournment

Passed.

Next Meeting: aug 25, 2022.

Regular CVCCo Meetings 2022: August 25, September 22, October 27, November 24,

Appendix A: Bike Racks – Dates to Remember

Musicfest - Bike Racks

Jul 8, 2022 at 12:00 AM - Jul 11, 2022 at 12:00 AM

Steve Allen will pick up equipment Wed before and return on Monday. Donations split between CVCCo and MusicFest. Will check with Steve if he needs any volunteer help.

Heart of Downtown (market)

Jul 16, 2022

Brian will handle, but nice if someone can stop by for him to take a break.

Filberg Festival

Jul 29, 2022 at 12:00 AM - Aug 1, 2022 at 12:00 AM

Will require approx 20 volunteers. I will be sending out emails end May. Slots fill quickly, so put your name in soonest. We usually get "Volunteer" passes for all those that participate.

Appendix B: Infrastructure Projects

I. Courtenay

- a. McPhee Meadows Park – in planning stages for 2022, comments submitted
- b. E-W Courtenay Connection (Tunner Rd) – waiting on budget approval Apr 30 to fund option review. Requires Ducks Unlimited land acquisition and crossing of Hwy 19A Bypass
- c. 801 Ryan Rd and Courtenay Hotel (498 OIH) – project developments under review, includes multi-use pathway part of E-W Connector
- d. Courtenay Cycle Network Plan (CNP) update, council discussing in April, to be done by Urban Systems over the summer. Process being developed, we will be contacted as a major stakeholder. Should we send a note to council?
- e. 5th St Bridge to Ryan Rd Bike Lanes – suggestions submitted and mostly accepted. Construction expected in June 2022.

II. Comox

- a. Lazo Bike Lanes and multi-use Pathway – permitting ongoing, delayed somewhat but hopeful for 2022 construction
- b. Comox Ave bike lanes and new roundabout
- c. Bike lane upgrades to Balmoral and Beaufort to coincide with sewer line upgrades (2023-24?)

III. Cumberland

- a. Working on Active Transportation Master Plan
- b. Bevan Multi-use pathway (along Bevan Rd towards Dam)
- c. Better access to Comox Lake
- d. Regional parks greenways – connection to Courtenay
- e. Royston-Cumberland Railway, connection to town

IV. CVRD/MoTI

- a. Prioritizing projects from ATNP
- b. Knight Road widening – underway, completion expected for June
- c. Seal Bay Bates Rd parking lot upgrade – done late 2021 – sightlines, crosswalk and/or speed limit issues?

V. Other Projects

- a. Condensory Road – KFN letter
- b. Island Rail Corridor – legal action from Snaw-naw-as at Nanoose may be appealed in March 2023. Could have large implications on ICF land grants in corridor?

Appendix C: Report on Meeting with Lester Jones

13- June Mike and I (Chris) had a Zoom meeting with Lester where we got answers to the following:

1. Can you easily create a 'print what's visible' feature so that a viewer can print the section of the map that's currently on the device's screen?

Yes. Lester checked from his end. We and he need to have most recent version of Adobe.

2. If we give you a list of existing maps with route, road features (paved shoulder, gravel shoulder, separated bike lane, etc.) and relevant infrastructure info, can you extract updated details to build on the existing cycling map? Can you produce a draft map based on reviewing these source maps independent of instructions from us?

Yes. He can tell us what he has, and we can get others or ask permission to use them.

3. The school district has a map with recommended cycling routes to schools. How difficult is it to include these as a unique route type or additional detail?

Yes, there was a link to these, but they are probably out of date. He can do them as a layer which could be turned off or on at the side of the map along with any other layers.

4. Should we proceed, what is the rough timeline for the project?

His project timeline would be about 2 to 3 months but can be started whenever we have the funding or time. We indicated that Oct, Nov, Dec 2022 may be realistic

5. What would be the cut-off for infrastructure changes?

Completed would be normal but we could have an "under construction" icon for infrastructure that will soon be finished

6. Will the map be mobile phone friendly? Screenshot of detailed area?

Yes. Most phones can deal with static pdf/Adobe files

7. Can Lester give an estimate for yearly updates?

He does updates for Richmond every 2 years. If we want business membership and advertising with a pop-up link, we may want to review quarterly and /or have seasonal drive for new sponsors

8. Will \$3500 give us a product for review and then a final product?

Yes, or he can give us a product for \$2,000 with less in it. He's very flexible.

9. CVCCo (Sue) gave a lot of input last time. How much will you need from us? Gpx tracks, updated pdf links to points of interest with locations, updates to colour coding of routes per key?

Other. All we do will bring his cost down and improve the project.

He says that these cycle maps are tending towards fewer route types.

E.g. Comfortable

Medium

Challenging

We discussed the possibility of using layering to be used in our advocacy work or infrastructure planning.

As for funding, have you approached Trails BC? Richard Campbell is a great source for finding all sorts of grants and the like.