

Comox Valley Cycling Coalition  
Monthly Board Meeting - Minutes

Virtual Meeting - via Zoom

Thursday, April 22, 2021

Attending Board Members: Lawrence Veal, Chris Bowman, Mike Keohane, Susan Lang, Brian Schoneberg, Jude Loukras

Regrets: Grant Watson, Jay Van Oostdam

- Call to Order - 7:00 pm
- Welcome and Introductions - none
- Additional Agenda Items
  - Island Corridor Foundation (ICF) Board Nominee
  - Nature Tree of the Year Cycle Map
- Approval of Minutes (March 25, 2021 Monthly Meeting)
  - Moved by Mike, seconded by Chris, all in favour
- Business
  - Financial Report / Grants - Jude (attached)
    - Moved by Mike, second by Lawrence, all in favour
  - Via Sport Grant - Jude
    - Covid safety plan developed - approved subject to edits discussed
    - *Moved by Mike, seconded by Chris, all in favour*
  - Road to 2030 Grant Application - Jude
    - *Email to Adult Ride Right Team*
    - *Future meeting to discuss the overall vision of the application*
    - *Seeking ideas and input*
  - Membership Report - Susan / Brian
    - Membership currently 107
  - Social Media / Website

- Mailchimp up and running
- Ride Right private page developed and now live
  - *Links to video and quiz*
- Education Committee Report
  - Bike Rodeos next school year - Lawrence
  - Bike Rodeo Coordinator payment from SD - Lawrence
  - Everyone Rides Grade 4-5 - Lawrence
  - ICBC Videos - Lawrence
    - *Lauren Lan has booked for Fall session*
      - Brooklyn Elementary School
      - Huband Park Elementary School
      - Aspen Park Elementary School
    - *Spring*
      - Queneesh Elementary School
      - Airport Elementary
      - Courtenay Elementary
  - Adult Ride Right Course for CVRD Staff - Lawrence
    - *Online course is prepared*
    - *Funding may be available for participants from CVRD*
  - Funding for Adult Instructors Course in Victoria - Lawrence / Mike
    - *Mike will research costs and process*
  - Bluetooth Communication Tools - Chris
    - *Awaiting further information*
- Infrastructure Advocacy
  - Bike Counters / Cyclist counts this year related to Active Transportation Network Plan (ATNP) - Mike Lawrence
    - *CVRD / Urban Systems have not returned any information*
    - *Tabled to next meeting*
  - K'omoks First Nation letter - Lawrence
    - *No return correspondence*
  - Letter from City of Courtenay re: 6th St Bridge - Mike
    - *Accepted receipt of letter*
- Other Business
  - Bylaws - revision - Jay / Jude / Mike

- To be reviewed at later date to prepare for 2022 AGM
- Mapping / Bkmaps.org - Mike
  - Nil report
- Criminal Record Checks for Volunteers - Mike
  - Nil report
- Secretary - May - Grant
  - Secretary - June - Jude
- Additional Agenda Items Added
  - ICF Board Nominee
    - Seeking a Member at Large nomination - contact Mike with any candidates
    - Nature Tree of the year Cycle Map
      - Mike will assist with map
- Upcoming Events
  - None at this time
- Round Table
  - Chris - John Van der Viet - Trailer storage may no longer be available - Mike will contact and seek further information
  - Jude - Proposed Pool Noodle Day due to the excessive close passing on Waveland Rd
    - Suggest that CVRD Board and Staff ride the road
    - Suggest the RCMP Bike Team ride along with
  - Brian - Mentioned Capital Bike announcement
- Adjournment - 8:55 pm
  - Moved by Mike, seconded by Susan, all in favour
- Next Meeting - Thursday, May 27, 2020 via Zoom, 7:00 pm
- Regular CVCCo meetings 2021
  - May 27, June 24, July 22 (tbd), Aug 26, Sep 23, Oct 28, Nov 25

# Comox Valley Cycling Coalition

## Financial Report

Submitted by Jude Loukras  
 March 31, 2021

	Current Month	Year to Date
Opening Balance		
<b>Income</b>		
Membership	\$138.20	\$1,079.72
Interest		
Bike Lockup		
Education Sales		
CCCTS donations		
Grants		
CVRD		
City of Courtenay		
School board		
<b>Total Income</b>	<b>\$138.20</b>	<b>\$1,079.72</b>
<b>Expenses</b>		
BCCC Membership/insurance/fees	\$40.00	\$40.00
Office/Meeting/Website		\$103.86
Bike lockups		
Bike Rodeos/Education/trailer		\$100.00
Bike Sense booklet	\$534.83	\$534.83
Grants Expenses		
City of Courtenay, Promotion		
CVRD, Bike Racks/Signs		
School board, Rodeo Coordinator		
Other expenses	\$100.00	\$100.00
<b>Total Expenses</b>	<b>\$674.83</b>	<b>\$878.69</b>
Closing Balance		

Pre assigned funds (remaining balance)

Paul Baily fund  
 SD #71 Rodeo Coordinator