

Comox Valley Cycling Coalition Monthly Board Meeting - MINUTES

Virtual Meeting – via Zoom

Thursday March 25, 2021 7:00pm

Attending Board Members: Lawrence Vea, Chris Bowman, Mike Keohane, Susan Lang, Brian Schoneberg, Jude Loukras, , Grant Watson, Jay Van Oostdam

Regrets:

1. Call to Order 7:05 pm

2. Welcome and Introductions

3. Additional Agenda Items

- none

4. Approval of Minutes (Feb 25, 2021 monthly meeting)

Moved by Jude second by Chris, all in favor.

5. Business:

1. Financial Report / Grants – Jude

- Income did not cover expenses over past 12 months.
- Jude working on Via Sport BC grant application, due April 30

2. Membership Report – Susan/Brian

- Membership now 106

3. Social Media/Blog – Brian, Jude

- Moved to an Excel spreadsheet registration tracking system. Will use Mailchimp as the basis for our bulk email lists as well.
- Want to add more people contributing to Facebook page – please get in touch with Jude or Brian to post any suitable items.

4. Education Committee Report –

- Bike Rodeos Schedule/Coordinator Payment
 - Lauren working on setting up 6 bike rodeos for next school year. Likely 2-3 in the fall.
 - Lawrence waiting on SD71 to confirm we will get the \$2500 grant for rodeo coordinator next year.
 - ICBC kids videos could be used for students we missed with bike rodeos due to COVID
 - Adult Education Course – CVRD want their staff to have some adult cycling safety training. Committee is working on details to come up with a virtual course on line (includes quiz) plus a 1.5 - 2 hour session on bike (4 students per group with 2 instructors).
 - Nancy and Dylan working on recording the on line course. Brian will assist with getting it up on the website.

- Proposal is to have the video training on line and available to all members. \$10 charge for video portion gets you a membership and \$30 for in person training (~2 hrs).
- Board discussion on level of payment for 2 hr road course instructor (1 per group of 4 students with a volunteer sweep) – concurred by all at \$50 payment.

5. Infrastructure Advocacy

- Bike Counters
 - CVRD have not responded to request for joint cycle/ped counter ownership. We will await the ATNP report due out in early April to see what is recommended and if it involves user counts.
 - We would like to set up annual bike/ped counts at key points in the Valley. Will discuss August/September count feasibility and recommended locations in ATNP report.
- Komox First Nations
 - No reply as yet on Condensory inquiry.
- MLA Ronna-Rae Leonard
 - Mike and Lawrence had a one hour meeting to update on all CVCCo activities. R-R is very supportive of our advocacy and education.
- CVRD – ATNP
 - Virtual open houses May 15 and 17. Waiting on the draft report for review by working committee and public.
 - Some concerns expressed in regards to how priorities will be set and if they will be also include cost or feasibility analysis?
- 6th St Bridge Discussion – City of Courtenay Letter re CVCCo Delegation
 - We received a letter stating our delegation request for a 4.8m bridge deck width had been formally voted down. Some concerns about council comments in regards to separation of bikes/ped actually being less safe than mixing the two. Also concerned about council's statement that this was not considered a commuter route and separation should not be encouraged. Mike to draft a response letter and circulate to board for review prior to sending to council and senior staff.
- 5th Street Bridge Rehab
 - Working on a cycling/walking plan to send out to members to assist them during the single lane alternating traffic plan (Apr 15 for 6 months)

Other Business

- Criminal Record Checks for Volunteers
 - On hold for now with bike rodeos delayed
- AGM
 - Thanks from Lawrence to all who helped out, meeting went very smoothly and had positive comments from attendees.
- Road to 2030 Climate Action Challenge (CVRD)

- \$27,000 in grants available for 1-3 groups show can show some local leadership
- Could we be eligible for this grant to expand our adult education safe cycling offerings? Perhaps get more people trained as instructors (Ride Right?) or enhanced videos?
- Table until next meeting so Jude can discuss with the Adult Education team.
- CVCCo Bylaws
 - Jay, Jude and Mike volunteered to take on a review of our bylaws to bring them up to date. Unless we hold a special meeting, we would present the new bylaws to members at the 2022 AGM.
- Board Positions - Secretary
 - Will rotate secretary position (Brian volunteered for April, Grant for May)
- Bikemaps.org
 - Will wait until we can promote this program at live events (this summer)
 - Mike to contact Karen Laberee to get giveaway swag from Bikemaps.org.

6. Additional Agenda items added

- none

7. Upcoming Events

- none at this time

8. Round Table

9. Adjournment – 8:55pm

- Moved by Mike, seconded by Grant – all in favor

Next Meeting: April 22, 2021 via Zoom, 7PM

Regular CVCCo meetings 2021: April 22, May 27, June 24, July 22? , August 26, September 23, October 28, November 25

Comox Valley Cycling Coalition

Financial Report

Submitted by Jude Loukras
February 28, 2021

	Current Month	Year to Date	Balance
Opening Balance			\$9,938.54
Income			
Membership	\$781.52	\$941.52	
Interest			
Bike Lockup			
Education Sales			
CCCTS donations			
Grants			
CVRD			
City of Courtenay			
School board			
Total Income	\$781.52	\$941.52	\$941.52
Expenses			
BCCC Membership/insurance/fees			
Office/Meeting/Website	\$103.86	\$103.86	
Bike lockups			
Bike Rodeos/Education/trailer	\$100.00	\$100.00	
Grants Expenses			
City of Courtenay, Promotion			
CVRD, Bike Racks/Signs			
School board, Rodeo Coordinator			
Paul Bally Fund			
Go by bike Fund			
Other expenses			
Total Expenses	\$203.86	\$203.86	\$203.86
Closing Balance			\$10,516.20
Pre assigned funds (remaining balance)			
	Paul Baily fund		\$0.00
	SD #71 Rodeo Coordinator		\$1,200.00
	Go by Bike		\$196.01
	City of Courtenay Grant		\$1,683.61
	CVRD		
	Grant		\$1,045.76
	CCCTS Grant		
Total Pre-assigned funds			\$4,125.38
Funds Available			\$6,390.82