

Comox Valley Cycling Coalition Monthly Board Meeting - MINUTES

Virtual Meeting – via Zoom

Thursday Feb 25, 2021 7:00pm

Attending Board Members: Lawrence Vea, Chris Bowman, Mike Keohane, Susan Lang, Brian Schoneberg, Jude Loukras, , Rhonda Ryan

Regrets: Jay Van Oostdam

Guests: Lauren Lan, Grant Watson

1. Call to Order 7:00 pm

2. Welcome and Introductions

3. Additional Agenda Items

- none

4. Approval of Minutes (Jan 28, 2021 monthly meeting)

Moved by Brian, second by Mike, all in favor.

5. Business:

1. Financial Report / Grants – Jude

- Report attached to minutes
- Discussion around use of various grant monies we are holding in account.
 - SD71 Grant for Rodeo Coordinator (\$1200) we may use some of this in spring 2021 depending on if we can safely hold rodeos.
 - Go By Bike \$196 – small amount remaining and will be used for next general project
 - City of Courtenay \$1684 – originally for advertising adult education courses. Jude confirmed post meeting that we can use for bike counter purchase if that opportunity arises
 - CVRD \$1046 – to purchase bike racks. Remaining funds are budgeted to complete this project which was put on hold due to no bike rack opportunities last year (pandemic). Brian and Chris to complete project this spring.

2. Membership Report – Susan/Brian

- Membership report attached
- Moving to an Excel spreadsheet registration tracking system. Will use this as the basis for our bulk email lists as well.

3. Social Media/Blog – Brian, Jude, Mike

- Groupspaces end of service April 2021. Brian looked at Wild Apricot as best alternative; however it is \$300 per year and he recommends we manage with an Excel spreadsheet. Brian will look at Mailchimp for bulk emails (free service level should be fine for us)
- Universe – Mike will set up a Universe account in order for us to manage the people attending the AGM. Free service, CVRR used successfully for their AGM

4. Education Committee Report –

- Bike Rodeos Schedule
 - o Lauren provided some detail around her planning to date for possible bike rodeos at elementary schools (Queneesh, Courtenay, Brooklyn)
 - o Survey of 24 past rodeo volunteers had 6 say they would volunteer this spring regardless, 10 would help if they were vaccinated and 8 firm no
 - o We could alter the program somewhat to accommodate the health guidelines (remain outside for lunch, etc) but would likely need 10-15 volunteers to make it work.
 - o Lauren will contact the principals of the three scheduled schools to ensure they want to proceed. Assuming they do, we will build a policy to manage how we are going to manage under various conditions – including on site protocols, volunteer recruitment and waivers as well as what will cause us to cancel or postpone the rodeos.
 - o The decision to volunteer during the pandemic is a very personal one and we have to respect everyone's decision.
- Education Committee
 - o Possible new committee? Chris and Jude will discuss with Lauren
- Bluetooth Communication Tools
 - o No progress

5. Infrastructure Advocacy

- Bike Counters
 - o Mike has inquired via email to CVRD as to whether they would be interested in jointly funding a portable bike/pedestrian counting machine (estimate of \$5000). No response as yet, they are in midst of ATNP and counts may be part of the go forward plan recommendations. Approached Chris Davidson of City of Courtenay with same concept and he did not think they would be interested.
 - o It would be useful to set up an annual volunteer led counting project similar to what Victoria has run for several years. They use ~ 20 permanent bike counting machines but also augment with volunteer data at consistent timing (spring and fall). We would need someone to accumulate and analyze the data as well as preserve and manage it over time. Will wait and see what comes out of ATNP for recommendations – perhaps we can get some funding to help coordinate this project?
- Komox First Nations
 - o Lawrence sent a letter to Chief Rempel inquiring about Condensory Road issues and if they have any suggestions as to how this dangerous situation can be alleviated. No reply as yet.
- 6th St Bridge Discussion – City of Courtenay Council Feb 22
 - o Staff asked to finalize response to our delegation in January. Lengthy discussion around pushing width discussion and decision into mid March as proposed by Cllr Hillian – his motion to do so was defeated 5-2 (he and Cllr Morin in favor). Next motion by Frisch to set 4m as width and move forward was discussed and passed unanimously.
 - o Some worrisome comments in the discussion, especially those by Cllr Cole-Hamilton that stated separation of modes would make the bridge more dangerous as cyclists would then speed across. This is completely contrary to BC AT Guidelines to separate wherever feasible and his

example of the separated lanes on the 2010 Peace Bridge in Calgary being a nightmare is completely false and baseless. There are occasional bike/ped interactions due to mistakes by users but they also have 10,000 users per day in the summer and up to 4000 per day even in winter months. The mayor and others noted that this was not intended to be a “commuter” bridge which is the first we have heard of this notion. Mention in the discussion as well that commuter cyclists would continue to use 5th St Bridge? Why would they have the 6th st bike lanes connecting to Fitzgerald and Riverway if not for commuter use as well as leisure?

- The bridge decision came down to a financial one and the upside of the whole debacle is that they are pushing forward to get a bridge, even though we would like to be slightly wider. Through the follow up to our delegation, it appears as though staff have promised to communicate better with CVCCo and other active transportation groups such as the Accessibility Ctte.
- Cumberland Presentation
 - Feb 22 delegation was well received. Cumberland schools are getting a \$400k grant to improve active transportation for children in the schools so that should also bring cycling routes to the forefront.
- CVRD Regional Active Transportation Network Plan (ATNP)
 - Lawrence and Mike to meet with Urban Systems on March 2 to review their first draft of priority cycling network gaps prior to the March 3 meeting with the full working ctte. Happy to see they value our opinions and will share results with board when we have same.
 - Virtual open house meetings scheduled for March 15 and 17 to have last chance to comment on findings before publishing early April. Sign up if you can attend.
- Strava and ICBC Data
 - Gregg getting some ICBC data, will see if anything comes out of it that is helpful in the valley. Will only include any accidents that were serious enough to warrant an ICBC claim.

Other Business

- Criminal Record Checks for Volunteers
 - On hold for now with bike rodeos delayed
- Bikemaps.org
 - Mike reported back following lunch and learn with Bikemaps presentation
 - Seems like an excellent free tool to allow cyclists and municipalities to report near misses, hazards/repairs, accidents, infrastructure needs, etc.
 - Will continue investigating but is likely a tool we should be a proponent for us to use in the valley. Real value comes over time by building the database of information.
- AGM
 - Thursday March 11, 2021
 - Virtual Zoom format. Mike will set up invitations on Universe and Jay Nadler will host the Zoom portion. We will have a practice session with

- Jay on March 4 at 7pm, invite to go out to all board members.
 - Board Positions – still looking for a secretary.
 - Jude checked and we can have unlimited number of directors (minimum of 5 required). Therefore, we should only need elections for Pres, VP, Treasurer and sec positions should there be more than one nomination for each. Anyone interested in director position can be acclaimed, the more the merrier!
 - Jude will arrange for \$50 gift certs for Steve and Angela from their bike shops of choice
- Bike Sense Booklet
 - Marg is on committee to revise
- Meeting Dates
 - Proposed meeting dates for 2021 are: AGM March 11, March 25, April 22, May 27, June 24, July 22? , August 26, September 23, October 28, November 25

6. Additional Agenda items added

- Subsequent to the meeting, Grant Watson expressed interest in joining the CVCCo board and we will arrange for someone to nominate him, along with any other interested parties, at that time.

7. Upcoming Events

- Tentative bike rodeos
- Apr 20 Brooklyn Elem Bike Rodeo
- May 4 Courtenay Elem Bike Rodeo
- May 11 Queneesh Elem Bike Rodeo

8. Round Table

9. Adjournment

- Moved by Mike, seconded by Jude – all in favor

Next Meeting: AGM Mar11, 2021 via Zoom, 7PM

Regular CVCCo meetings 2021: January 28, February 25, *AGM March 11*, March 25, April 22, May 27, June 24, July 22? , August 26, September 23, October 28, November 25

Membership Report (Susan)

There are now 80 members on the 2021 list; 74 Individuals and 6 businesses. They are a mix of "longtime", "returning after a year's absence" and "new" people. Membership cards (with names) in pdf format are being sent out attached to a "thank you for renewing/joining" email.

Since Groupspaces is being discontinued, we will likely switch to using a spreadsheet in Excel and Mailchimp. (not sure if that is part of the Membership report or Social Media/Blog/Website part).

**Financial Report - Jude
Comox Valley Cycling
Coalition**

Financial Report

Submitted by Jude Loukras
January 31, 2021

	Current Month	Year to Date	Balance
Opening Balance			\$9,778.54
Income			
Membership	\$160.00	\$160.00	
Interest			
Bike Lockup			
Education Sales			
CCCTS donations			
Grants			
CVRD			
City of Courtenay			
School board			
Total Income	\$160.00	\$160.00	\$160.00
Expenses			
BCCC Membership/insurance/fees			
Office/Meeting/Website			
Bike lockups			
Bike Rodeos/Education/trailer			
Grants Expenses			
City of Courtenay, Promotion			
CVRD, Bike Racks/Signs			
School board, Rodeo Coordinator			
Paul Bally Fund			
Go by bike Fund			
Other expenses			
Total Expenses	\$0.00	\$0.00	\$0.00
Closing Balance			\$9,938.54
Pre assigned funds (remaining balance)			
	Paul Bally fund		\$0.00
	SD #71 Rodeo Coordinator		\$1,200.00
	Go by Bike		\$196.01
	City of Courtenay Grant		\$1,683.61
	CVRD		
	Grant		\$1,045.76
	CCCTS Grant		
Total Pre-assigned funds			\$4,125.38
Funds Available			\$5,813.16