

Comox Valley Cycling Coalition Monthly Board Meeting - MINUTES

Virtual Meeting – via Zoom

Tuesday July 23, 2020 7:00pm

Attending Board Members: Lawrence Vea, Jude Loukras, Angela Holmes, Chris Bowman, Mike Keohane, Susan Lang, Brian Schoneberg

Regrets: Jay Van Oostdam

Guests: Rhonda Ryan

1. Call to Order

2. Welcome and Introductions

3. Additional Agenda Items

4. Approval of Minutes (June 23, 2020 monthly meeting)

Moved by Angela, second by Jude, all in favor.

5. Business:

1. Financial Report / Grants – Jude (report attached to minutes)

- Jude and Chris to work on Gaming grant application

2. Membership Report – Susan/Steve

- 114 members. 3 individuals and 2 bike shops (Amped Rides and Black's Cycle) have joined or renewed.

3. Social Media/Blog – Brian, Jude, Mike

- New website working well. Spam email is picking up lately.
- Angela/Susan have a press release ready to send to CV Record to promote new website, need a photo.

4. Education Committee Report –

- Bike Rodeo Coordinator - Lawrence
 - Position for fall still up in air, waiting on logistics. Lawrence to contact Lauren Lan for an update on her status
 - Payment of Bike Rodeo Coordinator – Sally has said she does not want to be paid for the rodeos that did not happen this spring. We feel we should pay her for the coordination work she has done.
 - **Moved by Brian, seconded by Susan that we pay Sally \$300 for Spring 2020 rodeos that she organized even though they were cancelled. All in Favor**
- Bike Rodeos Schedule – Lawrence
 - 2 booked for fall, one in spring booked, three more expect to be booked in spring
- Adult Cycling Course - Lawrence
 - Marg and Dylan are keen to do an adult course. Theory could be on line and then limited to groups of six for road training. Marg to continue

working on proposal and get back to us.

5. Infrastructure Advocacy

- Integrated Regional Transportation Select Committee (IRTSC)- *Angela*
 - o MOU has been presented to all the individual municipalities. MOU requests all parties to work together on active transportation (“AT”) issues. CVRD waiting on municipalities to sign on. After that, there will be process within the Regional Growth Strategy directed to AT.
 - o IRTSC Committee may not be needed after all sign on?
 - o Alana Mullaly, Senior Manager of Sustainability and RGS Planning – has been a great help with strong vision and knows the system. Good ally for CVCCo in future.

- EW Connector - Tunner Road Letter
 - o Received at Courtenay City Council with unanimous support. Positive comments in regard to us obtaining supporting letters from other organizations. Staff have been tasked with formulating a report of what is involved including land acquisition, etc.
 - o Dike Road/19A road work (MoTI) from Comox Rd southward is expected for 2022. From there to Ryan Rd is hopefully 2023. Staff working with MoTI to include EW Connector thoughts into that design. Trevor Kushner will plan a fall round table with CVCCo and this item will be on agenda along with others.

- 6th St Bridge Consultation – Lawrence/Mike
 - o Meeting with councilors Frisch, McCollum and Cole-Hamilton. Very much in support of 6th St Bridge and EW Connector. Some concerns in regard to what will be feasible in budget as that is the biggest unknown.

- Seal Bay – Bates and Coleman Roads
 - o Concerns from members regarding lack of safe shoulder for cycling or walking on roadway. CVRD seems like they may not be as responsive to cycling infrastructure requests? Does this tie in to IRTSC with Angela’s work to help get buy in throughout the CV?
 - o Speed reduction in that area would help. Uncertain whether lower speed limits are the answer but are a starting point.
 - o **Lawrence to contact Danny Lecain at Mainroads to inquire as to who manages the speed limits and how we can start a review process?**

Other Business

- Z-Maps updating & reprinting
 - o **Mike to inquire as to how Google updates and how we can help them include bike routes in CV.**

- Cyclist Counts – Lawrence
 - o Comox is performing automated cyclist counts on Lazo in next few weeks to update on prior counts.

- Priority Routes in the Valley – Mike
 - o In discussions with BCCC to review feasibility of building a tool to track cyclist/pedestrian counts in BC utilizing Strava data. Strava will share their data (only non-private info) for use in applications to promote active

infrastructure studies. BCCC are thinking they could get a “summer student” programmer using a combination of their funds and government grants to help build this application if we can put together a detailed list of requirements.

- If this application gains traction and is moving forward, we can consider encouraging active transportation users in the CV to use Strava to track their commutes and recreation in order to get as large a data set as possible.
- Criminal Record Checks for Volunteers - Mike
 - **Mike will investigate whether CVCCo is registered** to facilitate free criminal record checks for societies. He will get a personal record check done to see how challenging or easy the process may be.
- Courtenay Official Community Plan – Mike/Lawrence
 - Consultation of public and groups is taking place next week. Lawrence and Mike each signed up for one session.
- Mainroad Sweeping and Road Repairs - Lawrence
 - New contact is Danny Lecain, info updated on website?
 - Zoom meeting with Danny and Jeff (ops manager) went well. They will be starting sweeping for second time near end of July (third time in fall).
 - If anyone sees areas for repairs or dangerous areas please encourage them to use the website “report a hazard” page. Including a photo is always helpful.
 - **Lawrence to confirm that Courtenay and Comox contact info is correct on our website.**
- BEST Survey Request via BCCC – Lawrence
 - **Lawrence to send survey info to Brian for distribution to membership**
- Farm Cycle Tour – Lawrence/Chris
 - Awaiting further contact as to what their expectations are as to CVCCo involvement.

6. Additional Agenda items added

7. Upcoming Events

- Sept 28 Oct 4 GoByBike Week
- Sept 29 Courtenay Elem Bike Rodeo
- Oct 6 Queneesh Elem Bike Rodeo
- April 2021 Brooklyn Elem Bike Rodeo

8. Round Table

- Angela received an invitation thru IRTSC for an Air Quality Round Table
- Bike/Sharrows painted on Hobson before bump outs, kudos to City!
- 5th Street Closure on Sat July 25 from 9am-7pm (from Cliffe to England). Looking to continue on Saturdays into mid-September if successful.

9. Adjournment – approx. 8:25 pm

- Moved by Jude, seconded by Chris – all in favor

Next Meeting: Aug 27, 2020 via Zoom, 7PM

Regular CVCCo meetings 2020: September 24, October 22, November 26

Comox Valley Cycling Coalition

Financial Report

Submitted by Jude Loukras

June 30, 2020

	Current Month	Year to Date	Balance
Opening Balance			\$14,734.93
Income			
Membership	\$10.00	\$960.00	
Interest	\$0.10	\$0.55	
Bike Lockup			
Education Sales			
CCCTS donations			
Grants			
CVRD			
City of Courtenay			
School board			
Total Income	\$10.10	\$960.55	\$960.55
Expenses			
BCCC Membership/insurance/fees	\$150.00	\$1,153.40	
Office/Meeting/Website	\$20.00	\$288.62	
Bike lockups			
Bike Rodeos/Education/trailer	\$56.00	\$156.00	
Grants Expenses			
City of Courtenay, Promotion			
CVRD, Bike Racks/Signs		\$804.24	
School board, Rodeo Coordinator		\$2,500.00	
Paul Bally Fund			
Go by bike Fund			
Other expenses		\$118.08	
Total Expenses	\$226.00	\$5,020.34	\$5,020.34
Closing Balance			\$10,675.14
Pre assigned funds (remaining balance)			
Paul Baily fund			\$534.83
SD #71 Rodeo Coordinator			\$1,500.00
Go by Bike			\$196.01
City of Courtenay Grant			\$1,683.61
CVRD Grant			\$395.76
CCCTS Grant			
Total Pre-assigned funds			\$4,310.21
Funds Available			\$6,364.93