



## Comox Valley Cycling Coalition Board Meeting - MINUTES

Thursday, February 20, 2020, 7:00pm  
At: Comox Marina. Prepared by: Gregg

### **Attending Board Members:**

Marg Harris, Lawrence Vea, Steve Allen, Gregg Strong, Chris Bowman, Angela Holmes, Brian Schoneberg, Judy Loukras

**Guest:** Sean Noonan (Steve's friend, and cycling advocate originally from Ontario)

### 1. **Getting Started**

- Welcome to Sean
- **MOTION:** Accept January Minutes.
  - Moved by Lawrence. Seconded by Angela. **PASSED** - unanimously

### 3. **Reports**

- Board Reports (attached as Appendices at end of report):
  1. Financial
  2. Membership
  3. Copy of AGM Notice sent out

### 4. **Board Changes**

- There are some positions opening up. It's possible (hopeful) the AGM may bring forth some new members.
  - Lawrence will be standing for President again. Last year, he indicated a willingness to take on the post for 2 years.
  - The coalition does not have a VP
  - Jude is assuming the role of Treasurer
  - Chris is stepping back from the Education committee, but will continue on the Board
  - Gregg is completing his one year commitment as secretary, but will continue on the Board

### 5. **Upcoming AGM** (see notice sent out - attached as Appendix 3)

- Notice / posts / reminders have gone out, with more to follow
- Brian/Eamonn/Lawrence will go down to Filberg Centre on Feb 28 to check out AV system
- Colin Stein from BCCC Ed will speak for 15-20 minutes

- Jude will introduce Eamonn and Rhonda
- Board members should be there by 6 to help with set-up (hall should also help out)
- Steve will need help to process those signing on for membership. Gregg to help (and others?)
- We will get parting gifts for Board members who are leaving or have left recently - Marg, Julia & Terry. Gifts will be given at the AGM (to be purchased by Angela Holmes)

## 6. **Business**

- Membership
  - we have 35 members on board for the current year - based on those who have signed up post September 1
    - AGM reminders have been calling on people to sign up. There will be sign up desks at the AGM (under Steve's direction)
    - Steve will be sending a letter out to shops letting them know that if they get a membership (paid) we'll post their logos on our website, etc. - otherwise, not
- Financial / Grants
  - \$2500 for the 2018/2019 Bike Coordinators (Brenda Olinek & Angela Dawson) has been paid out
  - Jude noted there could be other grant possibilities, though the window of opportunity is soon to close. Angela to chat with Jude re possible proposal related to School Travel Planning (more below in education section)
- Newsletter / Social Media
  - posting for AGM up - be sure to share & like
- Education / Bike Rodeos
  - Lauren is soon to stop her iRide sessions with schools, and the equipment is being sent down to Nanaimo. This can impact the rodeos as CVCCo has been reliant on Lauren to cover basic riding skills. The school board apparently would like to keep the iRide active. (So would the coalition).
    - The plan is to seek some sustainable funding (from the School District?) to enable Lauren to still do the iRide, though at a reduced schedule. Lauren has a potentially receptive contact at the District. Such funding will ideally also seek funds for new bikes every several years: in the short term, CVCCo can help out with bikes. As bikes are turned over, older bikes could be given to needy kids
    - Lauren could use help from additional instructor(s)
    - Moving forward, Lawrence, Jude, Chris & Marg are involved from the Coalition.
  - Angela spoke of an intention to seek funding to revive the School Travel Planning program. She plans to put a proposal forward to the School District. This may encompass broader active transportation, including, for example, transit.
  - We have a request from a Homeschooling group - PIE, or Partners in Education - to do some rodeos for several age groups.
    - **Action:** Lawrence to contact them and let them know we have capacity constraints, but to suggest they try to have their kids (grades 4-5 at least) attend our upcoming rodeos at the schools the kids are associated with (even though they do not

regularly attend). Also - the parents would be welcome to attend the RideRight courses.

- Bike Racks
  - Chris has gathered quotes to help decide how we spend \$1200. There is a need to get fittings from outside supplier, and pipes (available here).
  - There is agreement we should spend a portion of the money on signs. Chris also had costs for signs.
  - The agreed upon plan is to get 3 full sets of racks, and spend the leftover on signs.
  - **Action:** Brian to proceed to order.
  
- Vests
  - Marg brought in several samples (and costs) - to cover usual size as well as plus size. These did not really excite people as they seemed finicky to get on.
  - **Action:** Marg to order 2 more strap type vests. We will replace some worn adult vests from the stock currently at Brian's place.
  
- Integrated Regional Transportation Select Committee
  - there has been no meeting since the past July. There is still a need for clarity on the role and reporting structure.
  - Minutes from committee can be found here: <http://agendaminutes.comoxvalleyrd.ca/cvrdboardmeetings/default.aspx?MeetingID=2892&PrinterVersion=0&DocumentTypeID=2&AgendaDeadline=7/11/2019%204%3A13%3A09%20PM>
  - The next meeting is scheduled for April 21st. They will discuss feedback from municipalities regarding whether a Regional Transportation Implementation Agreement is needed to address transportation related themes:
    - greenhouse gas emissions reduction
    - public education
    - links between communities & destinations
    - Active & healthy communities
  
- Infrastructure Advocacy
  - Re 6th Street Bridge - the Coalition wants to stay engaged. We can expect to be invited in as an interested party.
    - Lawrence & Gregg to see about meeting again with Jenny Deeters of the Downtown Business Association to see how they look at possibilities to influence the process (if she is willing).
  
- Inventory update
  - Gregg & Chris met with Brian. On the information side, we will be redoing the folder structure in our shared Board DropBox folders. Gregg will set up new parallel folders and begin to migrate stuff over. Older, or less relevant stuff will be removed from DropBox and stored in the new External Memory Device
    - The new folders will have a "How to ..." folder at the top, with some guides, etc. We will plan to put a simple guide to using DropBox in place

- Content will all be logged into our new List / Index, at least at a high level, as it is migrated over. Content on our website and external memory device will also be added to the Index, although this will wait until after any website overhaul (more on that below).
- Zmaps
  - No progress on potential updating of maps. The focus is no longer on the paper maps: rather, it is on online maps.
  - Marg to follow-up with Sue Vince. Gregg offered to get involved to update GPS tracks.
- Unicycle Digital Offer to Redo Coalition Website
  - This offer from a new outfit trying to make themselves known in the Valley. It is quite an opportunity, although concerns were expressed that we may end up being unable to maintain the site if they use a more programming oriented platform like WordPress.
  - **Action:** Lawrence to write them indicating our interest, as well as our concern about ongoing maintenance.
- Further Updates:
  - It is now uncertain what will happen with upcoming Go by Bike Week. If it does happen, we will be willing to help with promotion - but not necessarily anything further.
  - Marg & Angela attended a BC Transit workshop and found it worthwhile. Ebikes were a topic. Transit says bus share is increasing, including in the evenings (e.g. college students). Interestingly, route 1 (Courtenay to Comox) apparently gets 85% of ridership.
  - Gregg has put Route Signs efforts on hold until the inventory transition is complete
- No other business

**NEXT MEETING: Thursday March 26th, 2020** (Genoa Room, Comox Marina)

**APPENDIX 1 - February 2020 Financial Report (no Grants update this month)**  
 From: Julia Painchaud

**Comox Valley Cycling Coalition Financial Report**  
 Report completed by: Julia Painchaud, Treasurer on Feb 18, 2020

Jan 1, 2020 balance	Plus Income	Minus Expenses	Current balance
14,734.93	\$0.13	\$2500.00	\$12,235.06

INCOME	Membership	Interest	Bike Lockup	Education / Sales	Video + Mapping projects	CCCTS donations	Total from all Grants	Totals
Since last meeting		\$0.13						\$0.13
Since January 1/20		\$0.13						\$0.13

EXPENSES	BCCC membership / insurance + Society fees	Office / Meeting / Website	Bike lock ups	Bike Rodeos, education + trailer costs	Other Expenses	Grant Expenses	Totals
Since last meeting						**\$2500	\$2500.00
Since January 1/20						\$2500.00	\$2500.00

\*\*SD #71 Grant money of \$2,500.00 used to pay Angela Dawson and Brenda Olinek for 2018/19 school season

Donations from 2017 Paul Bally Memorial Ride: Remaining balance = \$534.83

Remaining balance from Go By Bike program: \$196.01 balance

Amount transferred from PayPal for 2020 for membership fees to date: \$0.00

**APPENDIX 2 - Feb 18, 2020 BdRpt Membership**

From: Steve Allen

CVCCo Membership Report – February 18 2020

As of February 18 there are 33 members.

I have included any members who signed up after September 1, 2019

## APPENDIX 3: AGM Invite/ Notice

From: Lawrence Veal

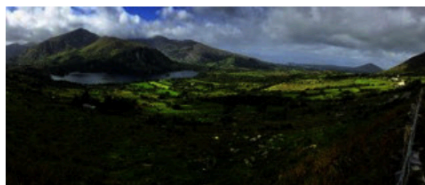


Members and Friends,

It's that time again --- **Time for the AGM**

### **Cycle Touring in Ireland!**

Eamonn and Rhonda Ryan will share their experience leading a group of 12 riders around the peninsulas of SW Ireland in September of 2019. The tour started and ended in Killarney, County Kerry, was 13 days long, and covered over 900 km of scenic coastal, picturesque farmland, and remote hilly terrain. The presentation will consist of a photo slide show and some good old fashioned Irish blarney.



Colin Stein, the Executive Director of the BC Cycling Coalition, will discuss some of the initiative of the Coalition and what we can expect in the future.

The Comox Valley Cycling Coalition has exciting progress to report on both Cycling Advocacy and Education over the past year. Our 11th AGM will bring you up to date and inspire you to continue your support for our volunteer organization!

**Where:** Florence Filberg Centre Conference Hall (upstairs)

**When:** Thursday, March 5th, 2020 at 7:00 pm

Please come a few minutes early if you are renewing your membership at the door.

You may also renew your membership online

at <http://www.cyclecv.com/membership/>.

Only current members may vote during the AGM.

Members and non-members are welcome.

[www.cyclecv.com](http://www.cyclecv.com) and our [Facebook Page](#)

If you have any questions or comments, please email us at [CycleCV@gmail.com](mailto:CycleCV@gmail.com)