

Comox Valley Cycling Coalition Monthly Board Meeting - MINUTES

At: Genoa Room, Comox Marina

Thursday, March 21 2019, 7:00 - 9:00pm

Board Members:

Lawrence Veal, Marg Harris, Chris Bowman, Angela Holmes, Judy Loukras, Julia Painchaud, Terry Bourque, Brian Schoneberg, Steve Allen, Gregg Strong

1. Getting Started

- Gregg is new secretary (1 year)
- Chris taking on Education Liaison
- Minutes from January 24 - Approved
- Agenda - Approved

2. Reports

- Financial report done (*Julia*)
- Membership (*Steve*)
 - up to 123 after AGM; 21 new members
- Education Committee (*Chris*)
 - Helmet purchases from Canadian Tire
 - DVDs shared with schools becoming obsolete. Can we transfer to different digital format (eg memory stick)? Brian says this is doable. ACTION: Chris to explore getting permissions from producers of DVD.
 - Chris sees need for 2nd Board member on Education Committee. For now, Angela will serve as backup as needed.
- Infrastructure (*Marg, Lawrence, Angela*)
 - Attended meetings re transport plans. Still need to contact Comox
- Newsletter (*Terry*)
 - Next issue on eBikes. Chris will send related article to Terry
 - demo date for ebikes planned (April 5; to be confirmed)
- Grants (*Jude*)
 - City of Courtenay; Received, \$2,800 for Adult Ride Right course promotion.
 - Island Health; Application submitted, \$6,100, for education coordinator for 2 years.
 - Comox Valley; Application submitted, \$1,200 for bike rack materials.
 - Mec; Working on application; target for submission Sept.
- President's Report (*Lawrence*)
 - Courtenay Council gave unanimous approval for the City to apply for Bike BC grants for 2 proposed cycling infrastructure improvements
 - Comox is applying for Bike BC funds to extend bike lane along Noel from Pritchard to Torrance
 - Feb 26 - presentation to SD #71 School Board by Rick Howell seeking funds for Coordinator
 - Discussed communication with other bike clubs.
 - ACTION: Brian to add links to other clubs off website
 - CCCTS grant application for rodeos & adult education
 - application process evolving, and put on hold
 - In case CCCTS sponsors rodeos, we should ensure we have recruited CCCTS members to help. Use contact letter and possibly newsletter?

3. New Business

- Parks & Recreation Master Plan (*Chris, Marg, Angela*)
 - Attended 28 Feb meeting with Parks & Recreation senior staff. Trails, plans, maps, plans. Unclear re priorities.
 - Positive tone in terms of engaging with CVCCo.
- Market Day Bike Lockup - July 20 (*Brian*)
 - Schedule a week before Filberg. Set up, manage and tear down. Need sponsor and funds for fencing. There may be honorariums; can ask for donations
 - Brian on point. Will need help.
- Adult Skills Instructor Training - May 4/5 (*Marg*)
 - Victoria training provided by Bike to Work Society by Bike to Work Week
 - Christine and Jennifer ID'd as candidates to attend. CVCCo will pay course fee and gas. They will then teach our adult courses after they have experience co-teaching with our existing instructors.
 - **Motion from Marg (2nd by Terry). Unanimously approved:** *"Instructors for adult Ride Right course receive honorarium of \$75 per instructor per course"*.
- Canada Day Parade (*Marg*)
 - Marg met with Doug Hillian and sent letter to Courtenay committee (Scott S).
 - **Board vote: unanimously approved.** *"CVCCo to participate in parade this year."*
 - ACTION: Terry to take point to call membership and come up with approach proposal.
- Street Sweeping MoTI (*Lawrence*)
 - CVCCo needs to pit forward dates for 3 x per year schedule. March, June and Fall.
 - ACTION: Lawrence will respond
- Cycling Information / Stats (*Gregg*)
 - Seeking local roads safety related stats. Plan to meet with Courtenay, Comox, Cumberland and RCMP to discuss what data they have and establish communication channels. End goal is to tease out useful, cycling relevant stats
 - ACTION: i) Gregg to draft contact letters; ii) Lawrence to ID recipients & send out letters.
 - Interest in developing stats to profile cycling community in Comox Valley. Numbers, demographics, popular routes, etc. Currently gathering ideas.
- Through-town Cycling Signage (*Gregg*)
 - Concept: CVCCo signboards at north and south of town, and ferry terminal, with highlighted cycling routes to get into and through town.
 - ACTION: i) Gregg to draft contact letter to MOTI to initiate discussions; ii) Lawrence to ID best recipient and send out to MOTI
- Active Transportation Forum (*Lawrence*)
 - Lawrence, Chris, Angela attended. Impressions positive and hopeful.
 - Lots of local officials, info, & money to be made available. Other Ministries (e.g. MOTI first out of the gate, Forestry, Health, etc.)
 - Fast timeline (release by June 2019!).
 - ACTION: Brian to add link off CVCCo website.
- Contact Info for Board Members (*Lawrence*)
 - ACTION: Lawrence updating and will share

- Bike Lock-up / Puntledge Community Bike Swap - April 14; setup on 13th (*Brian*)
 - CVCCo bike racks to be used. Brian on point
- Active Comox Valley (*Marg*)
 - Regan, with Active Comox Valley, now under auspices of the CV Regional District, will take the lead on Bike to Work Week in the CV in the spring. Regional District will support Bike to Work Week in spring & fall. CVCCo asked if they can have an education/safety presence in event a week in advance
 - Marg awaiting further info

4. **Round Table**

- Jude: might we want to move towards an annual budget/plan?
 - Need a bigger future discussion?
- Jude: should we consider raising issue re inconsistent speed limits on surrounding roads?
 - General agreement for future.
- Marg: the Coalition acronym, to be precise, should be CVCCoo, to differentiate itself from the Comox Valley Cycling Club (*is this an arcane/unfortunate communications impediment?*)
- Lawrence: Member question - re capability of CVCCo site visitors to interact via website. There are already capabilities in place. Viewers can add comments and others can join threads. Brian reviews comments and moderates. Facebook is not moderated.

5. **Upcoming Events**

- Elder College Adult Course (April 6)
- Bikes of Wrath - March 28
- Bike Rodeos April 25 - Queneesh; May 2 - Aspen; May 7&8 - Brooklyn

NEXT MEETING: Thursday April 25 2019, Genoa Room, 7pm

Further 2019 meetings: May 23, June 27, August 22, September 26, October 24, November 28