

COMOX VALLEY CYCLING COALITION

MINUTES 22 Feb 2018

BOARD MEMBERS: Marg Harris, Steve Allen, Lawrence Vea, Brian Schoneberg, Julia Painchaud, Terry Bourque, Angela Dawson

Regrets: Angela Holmes, Chris Bowman

Guests: n/a

ACCEPTANCE OF MINUTES (Jan 2017) - Accepted

FINANCIAL REPORT- Julia

See attachment 1

Discussion: Annual report for AGM - Julia

MEMBERSHIP REPORT - Steve

As of February 19 there are 114 individual members and 3 corporate members. Twenty-six members have renewed in 2018, including several people who had not renewed in 2017. Two new members joined in 2018. Many memberships will expire prior to the 2018 AGM.

Discussion: Lifetime memberships - Lawrence / Marg

- Grants will need to be sought to continue operations

- Budget and funds to be researched before decisions are made - Julia / Marg

EDUCATION REPORT - AngelaD / Chris

See attachment 2

Discussion:

- Schools - 2018 School Year
- Adult Education - Urban Cycling Skills + CCCTS
 - Opportunities continue - AngelaD
- Course fees for adult course through Recreation Centres
- Instructor training through Victoria Bike to Work Week Society
 - eMail and FB post seeking interest - Brian

INFRASTRUCTURE ADVOCACY - Lawrence / Marg / AngelaH

See attachment 3

Discussion:

- Comox Ave / Dyke Rd - Lawrence / Marg / AngelaH
 - on hold at this time
- IRTS update - Angela H / Sue V
- Meeting with Andy Telfer, consultant to BCCC, 16 Feb 18 Lawrence / Marge /AngelaD
 - presenting to Comox Council and Courtenay Councillor and other Groups
- Development of Cycle Network Plan - Lawrence / Marg
 - open house meeting tba
- Hudson Rd Inspection - Lawrence / Marg
- Letter to RD Board ref pedestrian bridge - Marg

SPECIAL EVENTS

Discussion:

- AGM - presenter, article to Record / Tide Change, posters, volunteers needed, possible Board Members - Marg
- Board positions open
 - Secretary
 - Director at large
- Invitation to dignitaries - Marg

NEWSLETTER - Terry

No discussion

OTHER BUSINESS

NEXT MEETING - Thu - 29 Mar 18 - 7:00 pm - Quality Foods, Courtenay

ADJOURNMENT

Attachment 1

Financial Report - Julia Painchaud

Comox Valley Cycling Coalition Financial Report

Report completed by: Julia Painchaud, Treasurer on 31 Dec 17

Jan 1, 2017 balance	Plus Income	Minus Expenses	Current balance
\$5,486.24	\$5561.84	\$3601.29	\$7446.79

INCOME	Membership	Interest	Bike lockup	Sales	Mapping Project	Other	Totals
Since last meeting	\$700.00	\$0.14		\$150.00			\$850.14
Since January 1/17	\$1845.00	\$0.69	\$983.85	\$0.69		\$2582.30	\$5561.84

EXPENSES	Mapping Project	BCCC membership / insurance + Society fees	Office / Meeting	Bike lock ups	Bike Rodeo + trailer	Other	Totals
Since last meeting		\$150.00	\$147.00		\$874.33	\$102.75	\$1274.08
Since January 1/17		\$825.00	\$320.78		\$1475.95	\$979.56	\$3601.29

Mapping Project Income: zero for this year

Other Income: Donations from Paul Bally memorial Ride (\$1620.00), Snow to Surf event and Peter Brother event; Money donated from Paul Bally Memorial Ride event is from money donated at ride, by Gord Johns and CVCCo.

Bike Lock Up: \$300.00 from Music Fest and \$683.85 from Filberg Festival

Other expense includes: groupspaces.com account, Room booking, Gift certificate and photocopying for Peter Brother event

Amount transferred from PayPal to date for membership fees: \$1100.00

Comox Valley Cycling Coalition Financial Report

Report completed by: Julia Painchaud, Treasurer on 19 Feb 18

Jan 1, 2018 balance	Plus Income	Minus Expenses	Current balance
\$7,446.79	\$0.06	\$101.22	\$7345.63

INCOME	Membership	Interest	Bike lockup	Sales	Mapping Project	Other	Totals
Since last meeting		\$0.06					\$0.06
Since January 1/17		\$0.06					\$0.06

EXPENSES	Mapping Project	BCCC membership / insurance + Society fees	Office / Meeting	Bike lock ups	Bike Rodeo + trailer	Other	Totals
Since last meeting			\$60.26		\$40.96		\$101.22
Since January 1/18			\$60.26		\$40.96		\$101.22

Mapping Project Income:

Donation from Pal Bally Memorial Ride in 2017: \$1620.00

Bike Lock Up:

Other expense includes:

Amount transferred form PayPal to date for membership fees to date:

Attachment 2

Education Committee Report to CVCCo Exec
Angela Dawson
22 Feb 18

Children's Education

- 3 dates established for schools:

Cumberland	10 Apr
Valley View	19 Apr
Arden	18 May

- Request to work with Brownies for one hour session – May 17

Adult Education

- **Train the Trainer** course offered by Bike to Work Week Society in Victoria
- As requested we have 4 spots available to us on March 24, 25
- The people here who had expressed interest are not available.
- We need to find others who are keen to become adult trainers
- Ideas for recruitment would be welcomed
 - a younger demographic if possible
 - suggestion to advertise in the local paper and on Facebook
- Adult courses have been requested but only 2 trainers available.

Attachment 3

President's Report

Marg Harris

22 Mar 18

- Met with Andy Telfer (Consultant to BCCC) on Friday Feb 16th. Lawrence and I drove him around the area to show him our cycle routes and point out issues. We then met with Sue Vince and Angela Dawson to discuss our concerns. Subsequently we received his email to inform us about funding received for his study. Andy will attend our AGM and speak briefly as well as providing a survey to assist his study.
- Talked with Craig Perry (Dept of Engineering Courtenay) re: Transportation Master Plan. There will be a public information session early in March to start the planning process. The information collected at this event will be shared with the Consultants hired to work on developing a Master Plan so it will be important to get as many people with a cycling interest out as possible.
- Received an email from a member of the public re: Knight Road and a possible alternate route via Hudson/Dryden roads as there has been some clearing through there for pipe installation. Just waiting to find out if it comes under the jurisdiction of Comox or Regional District and then will follow up with questions about development.
- Received a request for Denise Savoie to present to our Board re: the E & N right of way conversion to a multi-purpose trail. She is leading the local group while there are other groups in different parts of the corridor also working on this project. I took the liberty of inviting her to our March Board meeting. Here is the link <http://fortvi.ca>
- Preparing to send a letter to Regional District Board members (with CVCCo Board approval) re: procurement of a pedestrian bridge from Victoria which was purchased by the Parks Board with the intent of being used to cross highway 19 to connect the trail network between Royston and Cumberland. Thanks to Sue Vince for accessing this information and sharing it with us. I will send her letter to the RD to our Board by separate email.