

Comox Valley Cycling Coalition Minutes

August 25, 2016

Present: Marg Harris, Angela Dawson, Lawrence Vea, Terry Bourque, Ruby Berry, Brian Schoneberg, Chris Bowman, Julia Painchaud, Lauren Sipone.

Regrets: Steve Allen

Approval of Agenda - Accepted

Acceptance of June 2016 Minute - Will approve minutes by email.

Financial Report - Julia

See Attachment 1.

The new June memberships do not show on report because they have not been deposited yet.

The \$150.00 and \$20.00 deposits will be placed in the appropriate categories.

Membership - Steve

As of August 21 there are 121 members. This includes 6 corporate memberships. Other than Simon's Cycles, the local bike shops have not encouraged new memberships. I am open to suggestions as to what might motivate them. I visit the local shops at least once per month. It seems that the most successful recruitment method has been personal pitches to acquaintances!

Discussion - Bike shops not promoting complimentary memberships- probably too busy in August. Marg to suggest to Steve to talk to bikes shops about giving the short form membership automatically in the new bike paperwork. Brian to make separate new form for complimentary memberships that does not have the membership prices.

Education - Angela

Angela away Sept14 - Oct 16. Will have education meeting before she leaves.

Adult education - Springtime better time to look into projects.

Loan of Trailer to CVCC/CVAA - All was returned in good order. Used as a float in Cumberland Parade by Athletic Association and they promoted CVCCo. 15- 20 vest remaining to sell at \$20.00 each. Brian has found a source online to order from at \$7.00 per vest for when we need to reorder.

Mapping Project - Sue/Marg

Z-Card Maps - The money that given for the cycling improvement fund was found in the Courtenay revenues. The Economic Development gave \$500.00, which dropped the Bike Shops share to \$200.00. This allowed more bike shops to participate. CVCCo has the balance of \$759.52 to cover. 5000 maps to be printed. Will be provided to public for free. Sue may need help distributing them. Hope to have them ready to distribute by the Farm Cycle.

MOU with Economic Development - Marg

Note: MOU Letter will be added when signed.

Farm Cycle Tour - Marg

September 24 and 25 2016

Discussion - Marg will clarify with Economic Development that they are

- 1) providing a chairperson (Tyler)
- 2) that our obligation is no more than the 6 points stated in the MOU.
- 3) how many volunteers will be needed from CVCCo.

We also want to be clear that the event is not a CVCCo event. **Marg will email the answers to the Board**

Newsletter - Terry

October newsletter on the Z- map.

September Issue - Chris - concerns over CVCCo liability with stated items in newsletter, regarding Sue's letter regarding dangerous biking on highway 19A.

Discussion - Decision to table this newsletter content of highway 19A. Terry would like the Board's help in proof reading future newsletter content. Marg suggests we all read and send comments only on really strong points. September Newsletter will highlight Farm Tour. **Julia to send photos**. Sue's letter will be sent to MOT edited to exclude emotional content. Terry will contact people where possible before using their photo in newsletter.

Special Events - Brian

See Attachment 2.

Brian to be posted outside CV possibly with in 1-2 months. Will continue with CVCCo's electronic needs but will need another person to store racks and do setups and takedowns. Chris to be back up person for LePage Petit Fondo.

Correspondence - Chris

Child safety clothing - James Floet wants to collaborate (but is not asking for anything) with CVCCo to make CV a very safe place to cycle. He is developing a line of kid's safety cycling clothing. CVCCo response was to us posted.

Discussion - possibly come and demonstrate when he has a product.

REXPO September 10 - Past 2 years was waste of CVCCo time - no participation.

Miracle Beach Park - Request for CVCCo to do cycling education there. Too short notice so declined but Chris went to observe what they put together. It was impressive.

Ryan Rd condition complaint - Just past Crown Isle, dump trucks turning and leaving gravel on road. Marg also complained about Anderton Rd. Marg will take photos of issues and send to regional district and Brian.

Communication - Brian

See Attachment 3.

Motion - Terry - *Brian to use own money (\$129.00/year) to register the Dropbox in his name and act as the "owner" for the CVCCo account.*

2nd - Marg.

Passed Unanimously.

Next Meeting - September 29, 2016

Adjournment

Attachment 1

Comox Valley Cycling Coalition Financial Report

Report completed by: Julia Painchaud, Treasurer on August 23, 2016

Jan 1, 2106 balance	Plus Income	Minus Expenses	Current balance
\$6,686.88	\$2,703.32	\$3,554.21	\$5,835.99

INCOME	Membership	Interest	Bike lockup	Sales	Other	Totals
Since last meeting	\$0	\$0.10	\$102.95	\$0	\$170.00	\$273.05
Since January 1/16	\$2,270.00	\$0.37	\$102.95	\$160.00	\$170.00	\$2,703.32

EXPENSES	Mapping Project	BCCC membership / insurance + Society fees	Office / Meeting	Bike lock ups	Bike Rodeo + trailer	Other	Totals
Since last meeting	\$0	\$150.00	\$0	\$0	\$0	\$0	\$150.00
Since January 1/16	\$1,260.00	\$725.00	\$198.25	\$63.11	\$1,131.33	\$176.52	\$3,554.21

Other income includes:

Other expenses includes: Website costs

Amount transferred from PayPal to date for membership fees: \$650.00

Attachment 2

CVCCo Special Events Report – August 22, 2016

YANA – 21 Aug 16

I coordinated with Andi Davies (andiadv@gmail.com) to setup the bicycle racks for YANA ride participants to store they bikes before and after.

The racks were setup at 4 pm on Saturday (20 Aug) so that they would be ready first thing in the morning.

Security was in place overnight and there were no issues.

Tear down happened quickly and was complete by 3:00 pm.

Petit Fondo – 11 Sep 16 (www.petitefondo.ca)

I am coordinating with Vice – Chris Bowman and event organizer Rob Nygren (nygrro@shaw.ca)

I am not certain of my availability and will discuss at the Monthly meeting options.

Attachment 3

CVCCo Communication Report – August 22, 2016

Drop Box (www.dropbox.com)

As discussed before, the Drop Box Folder needs to be under new management.

Currently it is “owned” by past President James Taylor.

A Drop Box Pro account is \$129 / year for up to 1 TB of space. This is good value for the service that quickly lets the executive access large files for review and comments.

The service is cross platform (windows / mac) and creates a virtual drive that all have access to.

The files are synced locally on your hard drive and when modified move up to the service and populated to all subscribers of the shared folder. For example, if you change the wording in a document, it will automatically be pushed (synced) to all other users with those saved changes.