

# Comox Valley Cycling Coalition

## Annual General Meeting

### February 25<sup>th</sup> 2013

1. Registration
2. Presentation by John Rankin of Mountain City Cycle on bicycle maintenance
3. Call to Order and Welcome: Marg called the meeting to order and welcomed
4. Approval of Minutes from 2012. The minutes were approved as written.
5. Introduction to Reports – Marg Harris
  - Finance Report – Treasurer – Julia Painchaud presented her report and the report for the New Horizons Federal Grant as of February 23rd, 2013
  - Membership Report and Registration – James Taylor presented for Sue Fabrizio. We are now able to pay for, and renew, memberships on line. Membership is for one year from date of sign up. The coalition will pay for the additional fees incurred in the process. Our membership is down, and we would like current members to be more proactive in bringing these numbers back up.
  - Technical Committee Report – Wilf Dreher/James Taylor reported on the role of the committee which is to react to issues related to cycling that arise including changes made by the municipalities in the valley. Our purpose was originally strategic. The city of Courtenay has commissioned a transportation master plan and we have been having meetings with The City in this regard.. The original terms of reference in this plan were intended to make non-automobile traffic a higher priority; however, the city's annual budget does not reflect this and we will continue to encourage them to make the changes necessary to reflect the initial priority. The committee has organized an autumn traffic count for the last 3 years to obtain more accurate baseline data for cycling mode share in the valley. This year we will require 30 volunteers to assist with this task.
  - Cycling Skills for Life – Chris Bowman/Angela Dawson (coordinator) – This initiative began with a Federal grant under the New Horizons for Seniors initiative. Our purpose was to provide safe cycling courses for seniors and then utilize volunteers to teach safe cycling to school age children thus promoting the interaction between seniors and children. It commenced in mid May 2012 and will continue until March 31, 2013. Since its inception 90 adults and 750 children have completed safe cycling courses and bike rodeos. We have established the organizational infrastructure, and acquired the equipment, including 10 bicycles and assorted gear, necessary to continue the program at the grant's conclusion. Currently courses for 30 adults and 2 more rodeos for 200 children are booked for March. Volunteers from previous courses will be assisting with the events. We are working toward a partnership with School District 71 to make the cycling skills program part of the overall school transportation plan. Sign up sheets were made available for 4 adult courses being offered in March and volunteers are needed for the upcoming school rodeos. On Sat Mar 16, 2013 at the Salish building in Lewis Park we will be holding a program evaluation and appreciation event. A Lunch is included for participants. Angels thanked all the folks who have helped make this initiative possible with special mention made to Marg, James, Chris and Ed.

- Special Events – Sue Vince gave an account of her Bike Lock up committee and thanked all the volunteers who helped out. Sue presented a video on last years bike lock up at the Filberg Festival and noted that during this past year over 822 bikes were locked up. She informed us that she has been approached to organize another one for Armed forces day.
  - Farm Cycle Tour – Tyler Johns spoke about the 3<sup>rd</sup> annual Farm cycle tour scheduled for Sat & Sun Aug 10 & 11, 2013. This year more of an attempt will be made to encourage out of town visitors. There will be two major routes, including a longer one on Saturday and we will need volunteers again this year. For more information see the Comox Valley Farm Cycle tour website.
  - “The Bridge” project – Randy Churchill of the Timber Framers Guild talked about the value of a pedestrian/cyclist bridge. They noted that a year ago grassroots interest initiated the project and the Courtenay city council gave seed money for a feasibility study which supported the concept as well as providing a less expensive plan. A sizeable provincial grant was available and an application was made. We did not get the grant so fundraising efforts will begin. He noted that the concept is great, and we have several interested partners including the city, the Downtown Improvement Association, all 4 Rotary clubs and the Timber framers guild who will provide volunteers from across Canada and the US to work with local volunteers. He advised that a Sign up sheet for receiving information was available. In response to questions: Randy outlined the parts of the feasibility study and stated that the guild will do the project at 50% of retail cost.
  - Working Groups – James Taylor reported on the working groups set up, based on volunteer interest, to task volunteers for specific tasks as they arise. These included: Bicycle Lock Up; Bicycle Rodeos – Cycling Skills for Life; Bridge project; Farm Cycle Tour; Annual Traffic Count; and the Haste initiative for which we need school liaison volunteers. (The goal is to get parents and children out of automobiles and utilizing safe routes to school through walking, cycling, and public transport).
6. Elections – The executive for 2013 was elected. The board includes:
- President – James Taylor
  - Vice president - Sue Vince
  - Secretary - Terry Dekker
  - Membership - Sue Fabrizio
  - Treasurer - Julie Painchaud
  - Directors at large - Ed Schum, Chris Bowman, Angela Dawson (as of the end of March)
  - Past president - Marg Harris
7. Monthly meetings - Ed advised that all coalition members, as well as visitors, are welcome at the monthly meetings held at the Comox Recreation Centre. The dates of all meetings are available on the coalition website
8. Adjournment Motion was made to adjourn the AGM
9. Recognition of Volunteers -Angela Dawson thanked the members who have volunteered throughout the year and presented tokens of recognition provided by Ed Schum. Chris Bowman had a special presentation to Ed Schum in appreciation for all that he has done throughout the year
10. Refreshments .